



# Council Rock United Soccer

PO Box 839 ♦ Richboro, PA 18954-1610 ♦ Phone: 267 988 4053

Dear CRUSA/FC Bucks Paid Coaches and Trainers,

Effective, July 1<sup>st</sup> 2015 Pennsylvania State Law will require every employee working with children to obtain *mandatory reporting training* along with the follow three security clearances:

1. A Criminal Background Check,
2. A Child Abuse Background Check
3. FBI Fingerprint Clearance.

Please find the links below for the individual sites where you will be able to run a [Criminal Check](#) through the State Police and a [Child Abuse](#) check through the Department of Welfare, and the link for the FBI Fingerprint Clearance information site.

These three documents are REQUIRED to be employed by CRUSA/FC Bucks. These documents are valid for the next 36 months.

- Criminal Check – Usually an immediate certificate issued  
<https://epatch.state.pa.us/>
- Child Abuse – **please allow for up to 14 days for this clearance to be issued**  
<https://www.compass.state.pa.us/cwis/public/home>
- **FBI Fingerprint clearances- please allow for 4 to 6 weeks for this clearance to be issued**  
<https://www.pa.cogentid.com/index.htm>

**IMPORTANT:** Once these 3 forms have been completed, please mail *copies* of the documents (keep the originals) to: CRUSA

95 Almshouse Rd. Suite 104  
Richboro, PA 18954

## **MANDATORY REPORTING:**

Additionally, legislation has been enacted (effective January 1, 2015) to improve how Pennsylvania responds to child abuse. The definition of who is now considered a MANDATORY REPORTER of suspected child abuse has been expanded to include both paid and unpaid (ie: volunteers) who, on the basis of their role as an integral part of a regularly scheduled program, activity or service, accepts responsibility for a child or has direct contact with a child.

### **AM I A MANDATORY REPORTER?**

All coaches, assistants and trainers are now considered mandatory reporters effective January 1, 2015. If you do not perform one of these roles but meet the definition of a mandatory reporter (above) in your capacity within CRUSA, than you are a mandatory reporter. For additional information:

[http://keepkidssafe.pa.gov/cs/groups/webcontent/documents/document/c\\_137646.pdf](http://keepkidssafe.pa.gov/cs/groups/webcontent/documents/document/c_137646.pdf)

### **WHEN MUST A MANDATORY REPORTER MAKE A REPORT?**

Reporters must make a report of suspected child abuse if they have reasonable cause that a child is a victim of child abuse. Your identity remains confidential and will not be disclosed to anyone. You are also immune from civil and criminal liability as long as the report was made in good faith.

### **HOW DO MANDATORY REPORTERS MAKE A REPORT OF SUSPECTED CHILD ABUSE?**

Reporters must make an immediate and direct report of suspected child abuse to ChildLine either electronically at [www.compass.state.pa.us/cwis](http://www.compass.state.pa.us/cwis) or by calling 1-800-932-0303. Reporting up or within CRUSA is not an acceptable form of reporting. AFTER you report the suspected abuse you are required to contact CRUSA at [safetyofficer@crusa.net](mailto:safetyofficer@crusa.net)

Over the coming months, CRUSA/FC Bucks will be providing training sessions and opportunities to facilitate an understanding of the new laws. We will be working with NOVA, EPYSA and Northampton Township to ensure our clubs compliance with the new Child safety laws.

Thank you for timely attention to this matter,

Council Rock United Soccer Association  
Board of Directors

# Background Check Signature Form

Under the new Pennsylvania state law all Volunteers must obtain and submit the following clearances :

- Criminal History Clearance from the PA State Police
- Child Abuse History Clearance from the Dept. of Human Services

**Additionally** -the volunteer must have resided within the state of PA for the past 10yrs & swear or affirm in writing that they are not disqualified from service based upon a conviction of an offense listed below under code 6344 (c) **\*\*\*If the volunteer has NOT resided in the state of Pennsylvania for the last 10yrs FINGERPRINTING PROCESS IS REQUIRED\*\*\***

**By signing the bottom of this document you are stating the you have :**

1. Lived in the State of PA for the last 10years
2. Have not been convicted of any of the offenses listed in **section (c)** to disqualify your participation

**(c) Grounds for denying employment or participation in program, activity or service.--**

- (1) In no case shall an administrator hire or approve an applicant where the department has verified that the applicant is named in the Statewide database as the perpetrator of a founded report committed within the five-year period immediately preceding verification pursuant to this section.
- (2) In no case shall an administrator hire an applicant if the applicant's criminal history record information indicates the applicant has been convicted of one or more of the following offenses under Title 18 (relating to crimes and offenses) or an equivalent crime under Federal law or the law of another state:

- Chapter 25 (relating to criminal homicide).
- Section 2702 (relating to aggravated assault).
- Section 2709.1 (relating to stalking).
- Section 2901 (relating to kidnapping).
- Section 2902 (relating to unlawful restraint).
- Section 3121 (relating to rape).
- Section 3122.1 (relating to statutory sexual assault).
- Section 3123 (relating to involuntary deviate sexual intercourse).
- Section 3124.1 (relating to sexual assault).
- Section 3125 (relating to aggravated indecent assault).
- Section 3126 (relating to indecent assault).
- Section 3127 (relating to indecent exposure).
- Section 4302 (relating to incest).
- Section 4303 (relating to concealing death of child).
- Section 4304 (relating to endangering welfare of children).
- Section 4305 (relating to dealing in infant children).
- A felony offense under section 5902(b) (relating to prostitution and related offenses).
- Section 5903(c) or (d) (relating to obscene and other sexual materials and performances).
- Section 6301 (relating to corruption of minors).
- Section 6312 (relating to sexual abuse of children).

The attempt, solicitation or conspiracy to commit any of the offenses set forth in this paragraph.

- (3) In no case shall an employer, administrator, supervisor or other person responsible for employment decisions hire or approve an applicant if the applicant's criminal history record information indicates the applicant has been convicted of a felony offense under the act of April 14, 1972 (P.L.233, No.64), known as The Controlled Substance, Drug, Device and Cosmetic Act, committed within the five-year period immediately preceding verification under this section.

**(c.1) Dismissal.--**If the information obtained pursuant to subsection (b) reveals that the applicant is disqualified from employment or approval pursuant to subsection (c), the applicant shall be immediately dismissed from employment or approval.

**First/Last Name** \_\_\_\_\_

*(please print)*

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_